

Volkman Appliance, Inc.

Application for Employment

We do not discriminate in hiring or employment on the basis of race, color, religious creed, national origin, sex, handicap, veteran status or on the basis of age. No question on this application is intended to secure information to be used for such discrimination.

Today's Date

Social Security Number Not needed at this time	Name (First, Middle Initial, Last)
Have you ever worked under another name? <input type="checkbox"/> NO <input type="checkbox"/> YES If yes, what name?	Type of work or position desired?
Salary desired?	Type of employment <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary
Times available for work? <input type="checkbox"/> Days <input type="checkbox"/> Evenings <input type="checkbox"/> Saturdays	
Total # hours per week desired	Date Available
How did you hear about our company?	

Personal

Home Address	City	State	Zip	Home Phone #
Previous Home Address, if less than 2 years	City	State	Zip	Alternate Phone #
I certify that I am a U.S. citizen, permanent resident, or a foreign national with authorization to work in the United States. <input type="checkbox"/> NO <input type="checkbox"/> YES - If you are hired proof of citizenship or work VISA will be required.				

Education

School or College Name	Location (City, State)	Graduate		Area of Study
		Yes	No	
High School				
Business/Tech School				
College				
Other Schooling				

U.S. Military Service Record

Branch of US Armed Forces	Dates of Service From: _____ To: _____
Type of Specialty Training	Principal Duty

Personal References

Name	Address	Phone Number
Name	Address	Phone Number
Name	Address	Phone Number

Employment History

Start with most recent employer		Employer's Name, Address, and Phone Number	Position and Duties	Salary	
Start MO/YR	End MO/YR	Company		Starting	
		Address			
		Telephone			
		Direct Supervisor			
Start MO/YR	End MO/YR	Company		Starting	
		Address			
		Telephone			
		Direct Supervisor			
Start MO/YR	End MO/YR	Company		Starting	
		Address			
		Telephone			
		Direct Supervisor			

May we contact employers? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no which ones, should we not contact? <input type="checkbox"/> #1 <input type="checkbox"/> #2 <input type="checkbox"/> #3
Have you ever been convicted of, entered a plea of guilty, no contest, or had a withheld judgement to a felony? <input type="checkbox"/> NO <input type="checkbox"/> YES, Explain:	
Will you be engaged in any other income producing activity? <input type="checkbox"/> NO <input type="checkbox"/> YES, Explain:	Have you ever been discharged or asked to resign? <input type="checkbox"/> NO <input type="checkbox"/> YES, Explain:

If applying for service or delivery position, do you have any experience in appliance repair?			
Do you have any special training or special qualification for the position?			
Do you have any physical limitations that would prevent you from doing the work required? (ex.- lifting heavy objects) <input type="checkbox"/> NO <input type="checkbox"/> YES, Explain:			
Do you have a valid driver's license? <input type="checkbox"/> YES <input type="checkbox"/> NO	Current Driver's License #	State Licensed In	Has you license ever been revoked or suspended? <input type="checkbox"/> No <input type="checkbox"/> YES

Please Read the Following Information Carefully Before Signing

I understand that I am one of many persons seeking employment with Volkmann Appliance Inc. and that receipt of this applicaiton does not imply I will be employed.

To help establish my eligibility for employment, I hereby authorize the company to, and acknowledge that I have been informed that it may, procure information as to my character, general reputation, personal characteristics and mode of living.

I authorize any former employer and references to release details or documentation of my former employment or other history to the company and I release all such persons from any liability in connection therewith.

Should any statements made by me to the company either in my application or otherwise, be found to be false or misleading in any way, either because of the nature of the statements themselves or because of omitted information which make any such statement false or misleading, then company shall have just and sufficient cause not to hire me or to discharge me if employed. I understand all employees shall be "at will" employees

Applicant's Signature

Date