

Dear Customers,

We want to assure you that we take the health and well-being of our community, customers, and associates very seriously. We are closely monitoring developing effects of the Coronavirus (COVID-19) pandemic. To help prevent the spread of COVID-19, we will practice social distancing, as well, we are wearing N95 masks and washing with disinfectant when going in and out of clients homes. We are also minimizing the number of home visits per day each tech will be scheduled for.

At Home Theater Group we intend to remain open and operational. We remain committed to serving our customers and assisting them through this challenging time.

Feel free to call or email us to place an order, schedule a service or if you have any questions. We are receiving orders from most manufactures, but there are some delays expected.

We are all in this together. Knowing you will be utilizing your home electronics more, it is important that you can contact someone when there is a need relating to your audio video and networking needs. We will be there for you. Please follow guidance from public health officials and government agencies, as we will, so we all can do our part to reduce the effects of this pandemic.

Policies and Guidelines to follow:

- *A no handshake policy has been instituted.
- *Hand sanitizing stations are placed throughout the office and in the work vans.
- *Extra office cleaning every day.

Sincerely,

Michael DePaola
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